

## MISSION

HELPING PEOPLE AND FAMILIES  
IN OUR COMMUNITY ACHIEVE A  
BETTER LIFE THROUGH WORK AND  
INDEPENDENCE.

## VISION

GOODWILL – MAKING A  
DIFFERENCE FOR INDIVIDUALS,  
FAMILIES, AND OUR COMMUNITIES.

## VALUES

**RESPECT.** WE WILL TREAT ALL  
PEOPLE WITH DIGNITY AND  
RESPECT. **STEWARDSHIP.** WE  
HONOR OUR HERITAGE BY BEING  
SOCIAL, FINANCIALLY, AND  
ENVIRONMENTALLY RESPONSIBLE.  
**ETHICS.** WE STRIVE TO MEET THE  
HIGHEST ETHICAL STANDARDS.  
**LEARNING.** WE CHALLENGE EACH  
OTHER TO STRIVE FOR EXCELLENCE  
AND TO CONTINUALLY LEARN.  
**INNOVATION.** WE EMBRACE  
CONTINUOUS IMPROVEMENT,  
BOLD CREATIVITY, AND CHANGE.



Helping people and families in our  
community achieve a better life through  
work and independence.

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[www.goodwillvalleys.com](http://www.goodwillvalleys.com)

Specific programs accredited by



ISO 9001:2000 Certified, Western Division



GOODWILL INDUSTRIES OF THE VALLEYS



BUILDING A BETTER COMMUNITY

Goodwill helps income eligible older workers receive the training they need to re-enter the workforce and earn a paycheck again.



## Retraining a generation

If you are 55 or older with a low income, Goodwill is ready to help you refresh your job skills and re-enter the workforce.

The Senior Community Service Employment Program (SCSEP) is the only federal workforce program targeted to low-income older workers. The program is administered by the U. S. Department of Labor's Employment and Training Administration through grant agreements with state and eligible organizations such as Goodwill.

Once an individual is enrolled in SCSEP, a skills assessment helps determine individual needs and options. Job related counseling and assessments will follow to develop an employment career goal.

Program participants will be placed in a part-time community service training assignment to gain experience. Each SCSEP position will be with a local non-profit organization (including local government and educational facilities). Participants will be matched with a community service position that fits their employment career goal, desired location, physical requirements, and training needs. They will serve their community while expanding their skills and earning an income.

Once they have completed their training, Goodwill staff will help SCSEP participants transition to a job in the community that fits their skill level and interests.

## SCSEP guidelines for participants

**Age Requirement:** SCSEP participants must be at least 55 years old to be eligible for the program.

**Income Eligibility:** SCSEP participants must meet the income guidelines set by the Department of Labor.

**Residence:** To be eligible for the program individuals must reside within the 31 county and 14 city territory served by Goodwill Industries of the Valleys at the time of eligibility certification.

**Employment:** Individuals cannot be currently employed at the time of eligibility certification.

**Job Search:** Job ready participants are required to actively seek employment while enrolled in SCSEP.

## SCSEP Services

SCSEP provides the following services based on the needs of the individual:

- Temporary on the job work experience paid at the current minimum wage.
- Opportunity to learn new skills and enhance current skills to improve employability.
- Free limited medical examinations.
- Referrals to other agencies for supportive services.
- GED preparation and adult education.
- Computer training.
- Assistance on how to look for jobs and get job leads.
- Help completing job applications to improve employer response.
- Resume and cover letter preparation.
- Effective interview techniques training.

SCSEP is authorized under Title V of the Older Americans Act. Funds are approved by the U. S. Department of Labor, through the Virginia Department for the Aging.